

W A R N I N G

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MONTHLY TECHNICAL PROGRESS REPORT

for the period

January 1 – January 31, 2012

**Submitted
to**

**U.S. Environmental Protection Agency
75 Hawthorne Street
San Francisco, CA 94105
Attn: Elaine Chan,
Task Order Assignment Manager**

Under Contract EP-R9-06-03

**Submitted 02/03/2012
by**



GRB Environmental Services, Inc.
Consulting Environmental Engineers and Scientists

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EPA Contract No. EP-R9-06-03
Superfund Records Center Management Services, Region 9

Monthly Report
January 2012

TOAM: Elaine Chan
PM: Anne Bonham

I. TASK ACCOMPLISHMENTS

Task 1: Project Management

1.1 Manage the Contract

The monthly report was submitted to the TOAM on January 9.

The Prioritized Projects Report, Federal Facilities Report, and Federal Facilities in Site Assessment report were all submitted to the TOAM on January 27.

The Records Center Performance Measurements Reports were submitted to the TOAM on January 13.

The quarterly comprehensive statistical report for October 1 through December 31st was submitted to the TOAM on January 13.

The PM met with the TOAM on January 17 to review the monthly reports and to verify the status of the contract.

A RMS V updated The Program Manager's Procedures Manual on January 9 and submitted it to the TOAM.

Future Activities

Staff will deliver monthly technical and financial reports to the TOAM by the 10th of the month.

Staff will continue to track furniture and equipment for the annual property inventory updates.

Records Center guidance materials will be created or revised as required.

1.2 Closeout of the Contract

No activity occurred in this reporting period.

Future Activities

Closeout activities will be performed as described in the Transition Plan and as directed by the TOAM at the end of the performance period.

Task 2: Document Collecting, Organizing, Processing, Indexing, Scanning, Storage, and Recycling/Shredding

2.1 Organizing and Indexing

Staff indexed 2,360 documents and edited 1,774 index records in the Superfund Document Management System - Centralized (SDMS-C) database.

The site assessment Librarian IV received 9.9 lft. of new documents, and processed 2 new sites.

Circulation Department staff shelf-read approximately 421.5 lft. of site files during the month.

The site assessment Librarian IV performed quality assurance on 1 site file.

On January 24 staff met with ORC Attorney Laurie Williams to discuss access code changes and document redactions in the Northeast Church Rock Mine site so that work on this redaction project could move forward.

Future Activities

Staff will continue to organize and index Superfund files into the SDMS-C database.

2.2 Document Pick-up, Processing, File Management, and Storage

6 lft. of documents were picked up from EPA regional offices. 2 Transfer of Records forms were processed.

1.1 lft. of documents were retrieved from the FRC.

The Holdings Database was maintained during the month, and the following holdings reports were updated:

- Holdings Report, updated January 3.

- FRC Storage Report, updated January 3.

- On-Site Storage Report, updated January 3.

- Contracts On-Site Storage Report, January 6, 13, 23, 27.

Staff checked .3 lft. of unindexed San Gabriel Valley documents for possible duplication with documents already in the site file.

Future Activities

Staff will continue to pick up documents from EPA regional offices on a regular twice-weekly schedule.

Staff will continue to maintain the on-site file collections and to recommend inactive files for retirement to the FRC.

Staff will continue to prepare accessions for transfer to the FRC.

2.3 Scanning

Scanning Department staff prepared, scanned, and quality assured 1,754 documents (83,993 pages) during January and forwarded them for retirement to the FRC.

Future Activities

Scanning staff will continue to prepare, scan, and quality assure files in the SDMS-C system and forward them for retirement to the FRC.

2.4 SCAP Support and WasteLAN Data Entry

No activity occurred in this reporting period.

Future Activities

Staff will continue to receive, index and log SCAP accomplishment documents at the direction of the TOAM.

2.5 Financial Documentation/Cost Recovery Packaging

Twelve Financial Cost Documentation Packages were processed through the Accounting, Program, or Enforcement Final copy for the following sites:

OU	SSID	Site Name
00	09JW	B.F. GOODRICH
01	09L8	BURR BROWN
03	0936	DEL AMO FACILITY
00/ 01	0943	KOPPERS CO. INC. (OROVILLE PLANT)
01/ 03	0926	MONTROSE CHEMICAL CORP
03	0926	MONTROSE CHEMICAL CORP
01	09J5	NEWMARK GROUNDWATER CONTAMINATION
00	09PM	NORTHEAST CHURCHROCK MINE SITE
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 092R)
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 092S)
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 09K3X58)
01	09C1	WASTE DISPOSAL, INC.

Future Activities

Cost packages and cost summaries will continue to be processed as directed by the TOAM.

2.6 Recycling and Shredding

At the request of EPA staff, Records Center staff recycled/shredded 5.2 lft. of documents.

Future Activities

Recycling and shredding assistance will be provided as directed by the TOAM.

Sites worked on under Task 2 for the month of January, with Site Spill Identification Number (SSID), Operable Unit (OU), and Site Name

The sites in **bold-face type** below represent major efforts or projects on which we expended 22 or more person-hours during the month. For any project on which we expended more than 80 person-hours during the month, there is a brief narrative description found at the end of this report. The 80-hour efforts are indicated with an asterisk below.

Task 2 major efforts generally consist of large-volume indexing & scanning efforts. Sometimes these efforts are the necessary preliminary steps to producing Administrative Records. However, major indexing efforts on a single site can also represent an effort to reduce the backlog for that site.

SSID	OU	SITE NAME
099R	00	ABANDONED URANIUM MINES ON THE NAVAJO NATION
09WB	00	AGANA SPRINGS PCB SITE
09DJ	01	AMCO CHEMICAL
09GU	01	ANACONDA COPPER CO (YERINGTON)
092Q	00	ANDERSEN AIR FORCE BASE
09C6	01	APACHE POWDER CO
09JS	00	ASARCO INC HAYDEN PLT
09JW	00	B.F. GOODRICH
09RV	00	BLACK FALLS CONTAMINATED WELL SITE
09XA	00	BORWICK AVENUE WASTE
09L8	01	BURR BROWN
0900	N/A	CACHE CREEK CANYON REGIONAL PARK (BRN)
09Q3	00	CAMP PENDLETON MARINE CORPS BASE
09RU	00	CANE VALLEY NAVAJO RADIOACTIVE STRUCTURES
09XJ	00	CARPENTER HAZARDOUS CHEMICALS
093H	00	CASMALIA RESOURCES
093H	01	CASMALIA RESOURCES
09TD	00	CHURCH ROCK NAVAJO RADIOACTIVE STRUCTURES
09SK	00	CNMI AG CHEMICAL DISPOSAL PROJECT
0900	N/A	CNMI CUC POWER PLANT 1 & 2
09RS	00	CNMI DEQ ABANDONED PESTICIDES
091N	01	COOPER DRUM
09RM	00	COVE NAVAJO RADIOACTIVE STRUCTURE SITE
09TH	00	CUC PCB SITE
0900	00	CUSTOM CLEANERS
0936	01	DEL AMO FACILITY
0936	02	DEL AMO FACILITY
0936	03	DEL AMO FACILITY
09P8	00	EDWARDS AIR FORCE BASE
09H6	00	EL TORO MARINE CORPS AIR STATION
095K	00	FONTANA SAN LDFL
09SD	00	FOSTER'S PLATING
0900	00	FREEMANS CLEANERS (VOGUE CLEANERS)
094R	00	FRONTIER FERTILIZER
094R	01	FRONTIER FERTILIZER
09XH	00	GLOBE ASBESTOS MILL
Z900	N/A	GREKA UNASSIGNED*
0900	00	GUYAUX LANDFILL
09MC	00	GWK
09WJ	00	INDALEX ALUMINUM SOLUTIONS
0920	08	INDIAN BEND WASH NORTH
09SM	00	INGOMAR AMMUNITION
0988	01	INTEL CORP (SANTA CLARA 3)

SSID	OU	SITE NAME
09MX	00	IRON KING MINE - HUMBOLDT SMELTER
0917	00	IRON MOUNTAIN MINE
09WR	00	JERVIS B. WEBB CO.
0943	00	KOPPERS CO. INC. (OROVILLE PLANT)
0943	01	KOPPERS CO. INC. (OROVILLE PLANT)
093Y	01	LAVA CAP MINE
091A	00	LEVIATHAN MINE
091A	01	LEVIATHAN MINE
0989	00	LORENTZ BARREL & DRUM CO
09N6	00	MARCH AIR FORCE BASE
098P	00	MARE ISLAND NAVAL SHIPYARD
09TA	00	MARIANO LAKE AUM SITE
0965	00	MATHER AIR FORCE BASE
0941	00	MCCLELLAN AIR FORCE BASE
09TL	00	MCDERMITT MINE
0900	N/A	MERCURY ER WINSLOW, AZ
09J4	01	MODESTO GROUND WATER CONTAMINATION
0926	01	MONTROSE CHEMICAL CORP
0926	03	MONTROSE CHEMICAL CORP
0926	04	MONTROSE CHEMICAL CORP
0926	07	MONTROSE CHEMICAL CORP
09CA	05	MONTROSE CHEMICAL CORP
09BE	01	MOTOROLA, INC. (52ND STREET PLANT)
09BE	02	MOTOROLA, INC. (52ND STREET PLANT)
09BE	03	MOTOROLA, INC. (52ND STREET PLANT)
09BE	04	MOTOROLA, INC. (52ND STREET PLANT)
09BE	10	MOTOROLA, INC. (52ND STREET PLANT)
0915	00	MOUNTAIN VIEW MOBILE HOME ESTATES
09K7	00	NEW IDRIA MERCURY MINE
09J5	01	NEWMARK GROUNDWATER CONTAMINATION
09PM	00	NORTHEAST CHURCHROCK MINE SITE
09SV	00	OAKLAND AVIATION SCHOOL MERCURY RELEASE
09NP	00	OLIVINA AVE. MERCURY
09BC	00	OMEGA CHEMICAL CORP
09BC	01	OMEGA CHEMICAL CORP
09BC	02	OMEGA CHEMICAL CORP
09BC	03	OMEGA CHEMICAL CORP
0900	00	ONE HOUR MARTINIZING (BAKERSFIELD)
0958	00	OPERATING INDUSTRIES, INC., LANDFILL
0958	01	OPERATING INDUSTRIES, INC., LANDFILL
0958	03	OPERATING INDUSTRIES, INC., LANDFILL
091S	00	PEARL HARBOR NAVAL COMPLEX
099K	01	PEMACO MAYWOOD
0919	02	PHOENIX-GOODYEAR AIRPORT AREA
09R8	03	PHOENIX-GOODYEAR AIRPORT AREA
0900	00	PREACHER MERCURY
0921	02	PURITY OIL SALES INC.
0900	00	PYRO SPECTACULARS
09RL	00	RED VALLEY NAVAJO RADIOACTIVE STRUCTURE SITE
0979	00	SACRAMENTO ARMY DEPOT
09SC	00	SAIPAN MAYOR'S OFFICE DRUM SITE
095T	00	SAN BERNARDINO CO LDFL
0959	00	SAN FERNANDO VALLEY (AREA 1 & ALL AREAS)
09N1	02	SAN FERNANDO VALLEY (AREA 1 & ALL AREAS)
09N1	04	SAN FERNANDO VALLEY (AREA 1 & ALL AREAS)

SSID	OU	SITE NAME
09QB	04	SAN FERNANDO VALLEY (AREA 2, GLENDALE CHROMIUM)
09N2	00	SAN FERNANDO VALLEY (AREA 2, GLENDALE UNIT)
09N2	03	SAN FERNANDO VALLEY (AREA 2, GLENDALE UNIT)
094X	05	SAN GABRIEL VALLEY (AREAS 1-4)
098V	04	SAN GABRIEL VALLEY (AREAS 1-4)
098V	05	SAN GABRIEL VALLEY (AREAS 1-4)
09ES	00	SAN GABRIEL VALLEY (AREAS 1-4)
09ES	01	SAN GABRIEL VALLEY (AREAS 1-4)
09M5	01	SAN GABRIEL VALLEY (AREAS 1-4)
09M5	05	SAN GABRIEL VALLEY (AREAS 1-4)
09WS	00	SEAM MASTER INDUSTRIES
09SY	00	SKYLINE AUM WASTE PILE SITE
0900	00	SOLVEX INC
0942	00	SOUTH BAY ASBESTOS
0900	00	SPARKLE/BRUNDAGE CLEANERS
09QL	00	SSFL: SANTA SUSANA FIELD LABORATORY
09K2	01	SULPHUR BANK MERCURY MINE
09K2	02	SULPHUR BANK MERCURY MINE
09RQ	00	TEEC NOS POS NAVAJO RADIOACTIVE STRUCTURES
0981	01	TH AGRICULTURE & NUTRITION
09WC	00	TSMY CYLINDER SITE
09RF	00	TUBA CITY ABANDONED LDFL
09R3	01	UNITED HECKATHORN CO
0900	00	VULTURE MINE
09RH	00	WAIANAE PERC AND PCBS SITE
0900	N/A	WASHINGTON FIREHOUSE W SACRAMENTO REDEV AGENCY (BROWNFIELDS)
09C1	01	WASTE DISPOSAL, INC.
09D1	01	WATKINS JOHNSON CO (STEWART DIVISION)
0900	00	WHITTAKER CORP-BERMITE DIVISION
09WD	00	WICKENBURG VULTURE MERCURY DROPPINGS
09QC	00	YOSEMITE CREEK SEDIMENT

Task 3: Reference, Circulation, Search, Retrieval of Documents onsite or at FRC/NARA, and CD-ROM Production

3.1 Reference, Search, and Circulation Service

Staff processed 43 requests for documents, performed 614 database searches in SDMS-C, and provided 905 documents for EPA staff and other requesters.

Twenty-nine indices were generated in electronic, diskette, CD-ROM, or paper format at the request of EPA staff or members of the public.

The Circulation Department and Cost Recovery Department CBI Circulation/Disclosure Reports were submitted to the EPA CBI Officer on January 5.

Future Activities

Staff will continue to perform online searches, retrieve documents, provide files to EPA staff and other requesters, and to generate site file indices from the SDMS-C database.

3.2 Freedom of Information Act (FOIA)

Staff provided support for 4 FOIA requests totaling 1 billable hours.

Future Activities

Staff will continue to provide FOIA support to EPA staff and the public, including online searching, generating reports of potentially responsive documents, and providing information in hard copy or electronic form.

3.3 Photocopy and Redaction Service

Staff photocopied 1,562 non-FOIA-related pages for EPA staff and other requesters. In addition, staff printed 515 pages from SDMS-C.

Future Activities

Staff will continue to provide photocopy and redaction service as directed by the TOAM and EPA program staff.

3.4 CD-ROM Service

Staff fulfilled 30 requests for documents on CD-ROMs. 79,812 pages were copied to CDs.

Future Activities

Staff will continue to provide documents to EPA staff and the public in CD-ROM format.

3.5 Submittal of RODs, ESDs, ROD Amendments to EPA Headquarters

No activity occurred in this reporting period.

Future Activities

Staff will continue to submit RODs, ESDs, and ROD Amendments to EPA Headquarters on a quarterly basis.

Sites worked on under Task 3 for the month of January, with Site Spill Identification Number (SSID), Operable Unit (OU), and Site Name

The sites in **bold-face type** below represent major efforts or projects on which we expended 22 or more person-hours during the month. For any project on which we expended more than 80 person-hours during the month, there is a brief narrative description found at the end of this report. The 80-hour efforts are indicated with an asterisk below.

Task 3 major efforts generally consist of: large-volume CD-ROM publishing or copying efforts; conducting searches and compiling special collections for large reference requests; redacting documents for Administrative Records or other purposes.

SSID	OU	SITE NAME
099R	00	ABANDONED URANIUM MINES ON THE NAVAJO NATION
09PA	00	ABBOTT/TURKEY RUN MINE SITE
0900	00	ACE FIREWORKS
09ME	00	AMERICAN PROMOTIONAL EVENTS
0900	00	ANAMAX MINING CO. TWIN BUTTES
09MD	00	ASTRO PYROTECHNICS
09JW	00	B.F. GOODRICH
09H2	01	BROWN & BRYANT INC. (ARVIN PLANT)
09W4	01	BROWN & BRYANT INC. (ARVIN PLANT)
09HB	00	DENOVA ENVIRONMENTAL INC.
0900	00	DYER BUSINESS ASSOCIATES
0900	00	DYNAIR MAINTENANCE
09P8	00	EDWARDS AIR FORCE BASE
095K	00	FONTANA SAN LDFL
09XH	00	GLOBE ASBESTOS MILL
Z900	N/A	GREKA UNASSIGNED
0900	00	GUYAUX LANDFILL
09MC	00	GWK
09MX	00	IRON KING MINE - HUMBOLDT SMELTER
09F6	01	JASCO CHEMICAL CORP
09WR	00	JERVIS B. WEBB CO.
09FM	00	KLAU/BUENA VISTA MINE
0989	01	LORENTZ BARREL & DRUM CO
0965	00	MATHER AIR FORCE BASE
09M6	01	MEW STUDY AREA
0926	02	MONTROSE CHEMICAL CORP
09BE	01	MOTOROLA, INC. (52ND STREET PLANT)
09BC	01	OMEGA CHEMICAL CORP
0958	01	OPERATING INDUSTRIES, INC., LANDFILL
09J6	01	PACIFIC COAST PIPELINES
0900	00	PYRO SPECTACULARS
095T	00	SAN BERNARDINO CO LDFL
09N1	02	SAN FERNANDO VALLEY (AREA 1 & ALL AREAS)
09N2	00	SAN FERNANDO VALLEY (AREA 2, GLENDALE UNIT)
098V	04	SAN GABRIEL VALLEY (AREAS 1-4)
09WM	00	SANTA FE SPRINGS DRUMS
09WS	00	SEAM MASTER INDUSTRIES
09R3	01	UNITED HECKATHORN CO
09QC	00	YOSEMITE CREEK SEDIMENT

Task 4: Administrative Records (ARs) and Special Collections Management

4.1 Administrative Records

The following ARs were compiled, copied, and sent to repositories in January:

San Fernando Valley (Area 2) PPA with Ralph's Grocery Co., et al AR, released January 13

San Fernando Valley (Area 2) AOC with Spirito Family Trust AR, released January 13

Globe (Kyle) Asbestos Mine Removal AR, sent January 26

Future Activities

ARs will be compiled, copied, and sent to repositories at the direction of the TOAM.

Information in the AR Repository database will be updated as necessary.

4.2 Work-Performed Compilations

Eight work-performed compilations were created or updated during January for the following sites:

OU	SSID	Site Name
01	094R	FRONTIER FERTILIZER
01	09B8	HASSAYAMPA LANDFILL
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 092R)
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 092S) (2 w-ps)
03	0958	OPERATING INDUSTRIES, INC., LANDFILL (for 092T)
02	091C	TUCSON SOURCES
01	09C1	WASTE DISPOSAL, INC.

Future Activities

Staff will continue to compile work-performed compilations as directed by the TOAM.

4.3 Electronic Media and Microfilm Management

Staff produced copies of special collections in the following electronic formats this month:

CD-ROM format: 12 collections

Electronic files attached to E-mails: 20 collections

Future Activities

Staff will produce special collections in electronic formats as directed by the TOAM.

Microfilm will be sent for quality-assurance testing and long-term storage as needed.

Sites worked on under Task 4 for the month of January, with Site Spill Identification Number (SSID), Operable Unit (OU), and Site Name

The sites in **bold-face type** below represent major efforts or projects on which we expended 22 or more person-hours during the month. For any project on which we expended more than 80 person-hours during the month, there is a brief narrative description found at the end of this report. The 80-hour efforts are indicated with an asterisk below.

Task 4 major efforts generally consist of: Project management tasks in support of Administrative Records & production of work-performed compilations.

SSID	OU	SITE NAME
09WB	00	AGANA SPRINGS PCB SITE
094R	01	FRONTIER FERTILIZER
09XH	00	GLOBE ASBESTOS MILL
09B8	01	HASSAYAMPA LANDFILL
09WW	00	HAYSTACK NAVAJO RADIOACTIVE STRUCTURES
09FM	00	KLAU/BUENA VISTA MINE
0958	03	OPERATING INDUSTRIES, INC., LANDFILL
09N2	00	SAN FERNANDO VALLEY (AREA 2, GLENDALE UNIT)
091C	02	TUCSON SOURCES
09C1	01	WASTE DISPOSAL, INC.

Task 5: Manage the Day-to-Day Operations of the Superfund Records Center

The following staff meetings were held during the month:

The PM held an all-hands staff meeting on January 26.

The PM held a Managers/Supervisors meeting on January 12..

The PM held a Scanning Department meeting on January 10.

The PM held a Cost Recovery Department meeting on January 10.

The RMS IV/Assistant Manager held meetings with special projects staff on January 13 and 18.

The RMS IV/Circulation Department Supervisor held a departmental meeting on January 18.

The RMS IV/Computer Support Department Supervisor held a departmental meeting on January 19.

The PM purchased supplies and/or equipment during January as necessary.

Future Activities

The PM and department heads will continue to conduct regular staff meetings.

The PM will continue to manage the day-to-day operations of the Superfund Records Center and to purchase supplies and equipment in a timely manner.

Task 6: Training and Orientation

No training requested in January.

Future Activities

Staff will continue to provide training, orientation, and tours to EPA staff, contractors, and others as directed by the TOAM.

Task 7: Online Operations and Internet Support

On January 10, backup tapes were delivered to the Computer Operations Section of the EPA Management and Technical Services Division for off-site storage at EPA's Richmond Labs.

An RMS IV/IS III coordinated with Giuseppe Orlandi to resolve Lotus Notes issues for Record Center staff. The problem was successfully resolved and the Lotus Notes clients were updated with the latest Fixpatch3 for the migration to the Denver servers January 25.

An RMS IV/IS III coordinated with Al Belbahri Network and Security scans for the R9REC server. The scans revealed minor issues with the server. Corrections made and scans reran January 17.

An RMS IV/IS III coordinated with Dave Henderson and Susan Osterloh to fix problems with Lotus Notes client after the migration. They were able to provide the correct location information so that the client and the Denver server could communicate during replication January 31.

An RMS IV/IS III certified the Dragon Database to ensure Record Center server C018 was updated with Windows updates, BigFix and SEP definition files January 30. This is an ongoing monthly effort.

Future Activities

Staff will continue to maintain all computer hardware, software, and LAN nodes in the Records Center.

Backup tapes will continue to be delivered to the Computer Operations Section of the EPA Management and Technical Services Division for off-site storage.

Staff will continue to post Administrative Record indices, introductions, and lists of acronyms for Region 9 ARs on the Internet.

Task 8: Attend Meetings and Teleconferences

The PM and RMS IV/Assistant Manager attended a national Superfund Records Managers/SDMS-C Workgroup teleconference meeting on January 19.

All staff completed the required annual cyber-security online training in January.

Future Activities

Staff will attend a national Superfund Records Managers/SDMS-C Workgroup teleconference meeting in January.

Task 9: Assist Region 9 with Implementing the EPA's Enterprise Content Management System, ECMS

No activity occurred in this reporting period

II. DIFFICULTIES ENCOUNTERED

No difficulties were encountered this reporting period.

III. PERSONNEL ACTION

A Librarian IV/Records Librarian was out on extended medical leave for 3 weeks in January. She is expected to return mid-February.

IV. SUMMARY OF TECHNICAL DIRECTION

Staff received technical direction for 16 new projects via *Express Link* Work Request Forms. In addition, staff received from the TOAM 10 requests for information or support via other means.

V. STATISTICS

New File Footage

New Files Received	Footage	Year to Date
1,777	27.0 lft.	566.3 lft.

Inventories

Records Surveyed	Year to Date
24.0 lft.	491.9 lft.

Records Dispositioned

To FRC	To NARA	Destroyed	Year to Date
0 lft.	0 lft.	0 lft.	300 lft.

Records Use Statistics

EPA Staff	Government Requests	Regulated Community	Educational Institutions	Citizens	International	Media	Other	Total
33	3	0	0	4	0	0	4	44

VI. MAJOR PROJECT NARRATIVE DESCRIPTIONS

Below are descriptions of major projects for which we expended 80 person-hours or more during the month.

SSID 0900, GREKA UNASSIGNED

One Librarian IV/Records Librarian & one RMS IV/Head Indexer performed indexing (460 documents, .4 lft) and two RMS II/Scanning Specialists performed scanning (2,266 pages) for work request #110824-1140 submitted by M. Massey. A total of 139.2 hours were expended on this effort during the month.